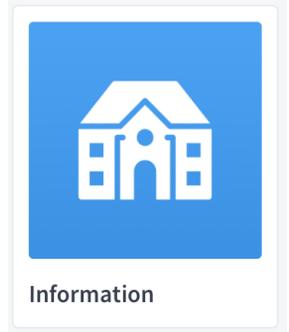


How to Access the Resident & Team Directories

1

The Resident & Team Directories can be found within the Information Cube.



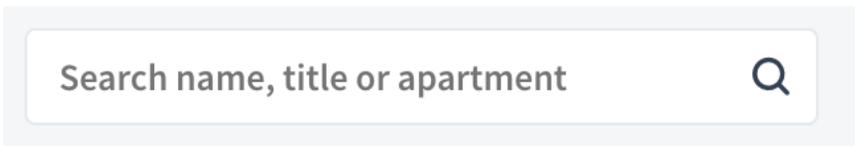
2

Click on [Resident directory] to access the Resident directory or click on [Team directory] to access the Team member directory.



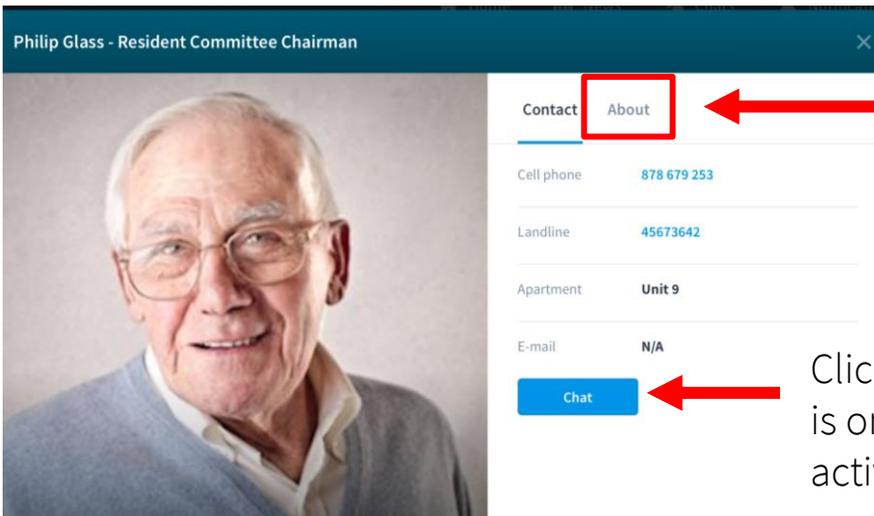
3

Scroll down or use the **Search bar** to find who you are looking for. You can **Search** by first name, last name, title, or apartment number.



4

When you click on a Resident or Team member, their contact information will appear.



Click on **About** to see their biography.

Click on **Chat** to start a chat. This is only visible if the resident has activated their account.