

How to View and Comment on the Newsfeed

1

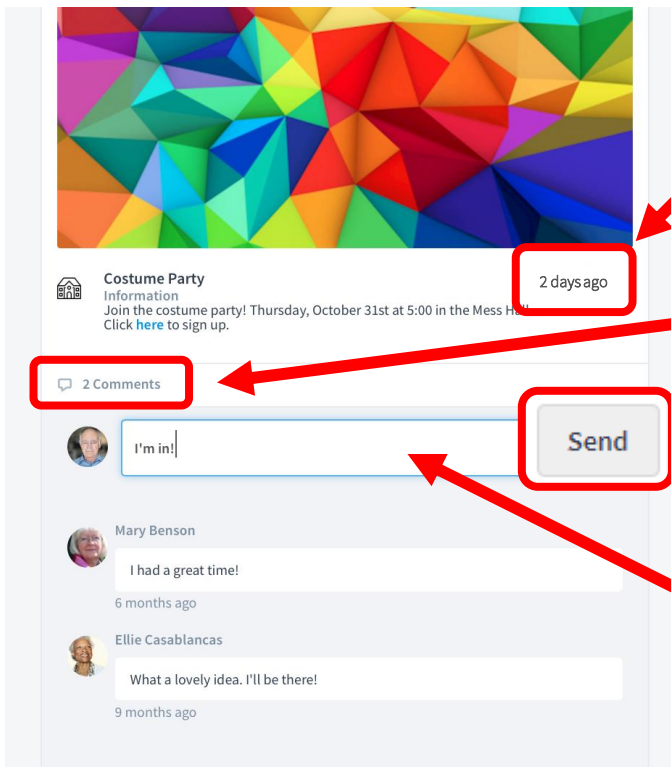
Click on **News**, located on the colored bar at the top of the screen.



When there are **new articles or news items**, you will see an **orange circle** indicating the number of new articles or news items.

2

Scroll down to see the different articles or news items. Some contain **videos**, or **multiple images** that you can click through, or some of the articles may have documents attached.



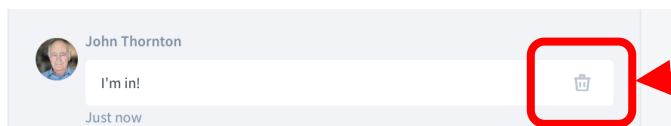
You can see when the article was posted. The most recent articles and news items are at the top.

The number of comments is indicated underneath an article. To **view** the comments, **CLICK** on **"# comments"** and they will appear.

3

To **comment** on an article, **CLICK** on **"# comments."** **TYPE** your comment into the white box, then **CLICK [Send]**.

Your comment is public, and visible to other users of the platform.



You can **Delete** a comment you posted by clicking on the trash icon.